

## Chapter 27

**DISPOSITION OF CITY-OWNED PERSONAL PROPERTY**

## Sections:

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- 010. Personal Property Disposition by Value.
  - 020. Sale of Surplus or Obsolete Goods.
  - 030. Surplus Stock
  - 040. Declaration of Obsolescence.

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**Section 4.27.010 Personal Property Disposition by Value.**

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- A. Personal property, other than surplus stock, that is valued at less than one thousand dollars may be disposed of upon such notice and terms considered reasonable by the Mayor with the approval of the Council. The Mayor shall take into consideration the value of the article, the reasons for disposal, and the general preference for competitive bid. The Mayor shall report disposals to the Council.
- B. Personal property valued more than one thousand dollars shall be disposed of by sealed bid or public outcry auction. An estimated value of the property shall be made. The items to be disposed of shall be reviewed by the Council. After review, the Council may, by resolution, direct the sale of the property under such terms and conditions as it requires. Notice shall be posted in at least three public places in the City for at least 30 days prior to the disposal. The notice must contain a description of the property, its location, minimum acceptable bid, limitations if any, time and place set for the disposal. The procedure for disposal shall be in a manner provided by resolution of the Council.

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**Section 4.27.020 Sale of Surplus or Obsolete Goods.**

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The Mayor may, when directed by the Council, sell the following without giving an opportunity for competitive bidding:

- A. Surplus or obsolete supplies, materials, or equipment whose total value does not exceed one-thousand dollars in a single transaction;
- B. Supplies, materials, or equipment when sold at a price at least as great as that paid by the city for the same.

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**Section 4.27.030 Surplus Stock.**

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- A. All agencies shall submit to the Mayor, at such times and in such forms as he or she shall prescribe, reports showing stock of all supplies which are no longer used or which have become obsolete, worn out, or scrapped.

- B. The Mayor shall have the authority to transfer surplus stock to other agencies and provide for proper fiscal transfer of such.
- C. The Mayor, with approval of the Council, shall have the authority to sell all supplies or equipment which have become unsuitable for public use, or to exchange the same for, or trade in the same on any new supplies or equipment.

Section 4.27.040 Declaration of Obsolescence.

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No surplus or obsolete supplies, materials, or equipment of a value more than one-thousand dollars may be sold until the Council has declared them obsolete or surplus.

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**(Reserved)**

CHAPTER 29  
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